

Charter Day School



Charter Day School Board of Trustees

Minutes of the Board Meeting

4 PM; Thursday January 24, 2013, CDS Campus, Conference Call

Attendance	Trustees: Mark Cramer Steve Windham Bob Spencer Briana Kahn- via phone Baker Mitchell- via phone Judge James Faison- via phone Others: Mark Dudeck, Assist. Treasurer Barbra Jones
Call to Order	Steve Windham called the meeting to order at 4:06 PM with a quorum of 5.
Approval of Minutes	The October 25 th minutes were reviewed and on motion by Briana, seconded by Judge Faison, they were unanimously approved as written with Baker abstaining.
Communications To/From Board	None
Executive Session	None
Review of Present & Future Agenda Items	A motion was made by Briana and seconded by Judge Faison to accept the resignation of Mr. C. William Barker, it was unanimously approved with grateful appreciation for his service..
New board member Mr. Bob Spencer	Baker introduced Mr. Bob Spencer who is a retired executive from AT&T with a focus on marketing, industry relations, and regulatory matters. His resume had been circulated to the board with unanimous email approvals. On a motion by Mark and a second by Briana, Bob was unanimously elected to the Board of Trustees. His resume is attached.
Parent Survey	Baker reviewed the results of our most recent parent survey. This year's survey had an overall parent satisfaction of 96%, which is an increase over last year's survey. Briana mentioned that she had read all of the parent comments and said that they were overwhelmingly positive.
Douglas Academy	Baker briefed the board on the status of Douglas Academy and the Lakeside property. He said that we were still in negotiations with the county. The county proffered a rental fee of approximately \$72,000 a year on a 12 year lease with Douglass paying for the renovation and subsequent maintenance. Baker reported that in the county's application for Virgo Charter School last year, the county paid for all renovation costs with a \$1.00 a year cost for a permanent

	<p>lease. Additionally they were going to do all of the repairs and not charge the school for any future maintenance. Under the terms they offered CDS, we are supposed to repair the building at an estimated cost of \$750,000, and pay for all associated maintenance fees.</p> <p>The Peabody building has been mentioned as a possible alternative, although it too would require some major renovations. The board authorized Barbra to continue pursuing the Lakeside building but to also explore the possibility of using the Peabody building as an alternative location.</p> <p>Barbra reported that preliminary inspections by our Facility Maintenance Director Adam Parker had already been performed and that she had had a meeting with Bruce Jackson, the board member representing Peabody and he indicated that the facility would be available.</p>
<p>Dr. Howard Fuller</p>	<p>Baker mentioned that Dr. Howard Fuller was a keynote speaker at the upcoming Alliance for Public Charter Schools annual conference in March. Dr. Fuller is well renowned in the charter school movement and has given the keynote address at previous national Charter School Conferences. Baker felt it would be a very positive gesture if CDS provided Dr. Fuller with an honorarium of \$1,000 and paid for his travel expenses. On a motion by Baker and a second by Judge Faison, the board voted 5 to 1 to approve the expenditure.</p>
<p>Superintendent</p>	<p>Mark briefed the current enrollment numbers for both CDS and CCS. Both schools are experiencing very good initial numbers for our January open enrollment month. CCS had lower Kindergarten numbers, however Steve Smith has begun advertising in the local News Reporter and expects his numbers to increase as the month progresses.</p> <p>Mark reported on our involvement with the MLK parade on January 19th. Our National Champion Cheerleaders participated in the parade. The parade was very well attended.</p> <p>Mark informed the board that their request to submit Letters of Intent for two new charter schools, one in Southport and one in Duplin, had been submitted to the Office of Charter Schools on January 4th.</p> <p>Mark then briefed the board on new security measures implemented at both schools. In a motion by Briana and a second by Judge Faison, the board authorized Mark to initiate getting an RSO for CCS.</p>
<p>Assistant Treasure</p>	<p>Mark D. then updated the board on CDS's current budget. CDS is trending to do better than the board-approved budget with increases in budgeted state funds offset somewhat by an increase in payroll expenses. CCS's budget was then updated by Mark D. CCS is trending below its approved budget due to less state funding. Mark was requested to call Raleigh and determine why Columbus decreased while Brunswick and New Hanover increased.</p> <p>The final projection for CDS is for a positive surplus that will bring the unrestricted assets from operations to \$1,425,000 and a positive surplus for CCS that will bring its unrestricted assets from operations to \$277,000. Total combined unrestricted assets will be approximately \$2,157,000 with the collection of underpayments awarded from the districts.</p>

Old Business	None
New Business	On motion by Bob, seconded by Briana, the board unanimously ratified the actions taken with Mark and Baker abstaining
Adjournment	On a motion by Baker, seconded by Mark Steve adjourned the meeting at 4:47PM.

The next scheduled board meeting is April 25, 2013 at the FBAC.