

Charter Day School



Charter Day School Board of Trustees

Minutes of the Board Meeting

4 PM; Thursday June 25, 2013, Douglass Academy at Peabody, Room 6

Attendance	<p>Trustees: Lori Boldt Briana Kahn James Faison Baker Mitchell Donnie Norris Bob Spencer</p> <p>Others: Mark Dudeck, Assist. Treasurer Greg Katzman, attorney for CDS Bruce Jackson, Peabody, Inc. Barbra Jones, HM, Douglass Academy Adam Parker, Maintenance, RBA Jesse Smith, RBA Mike Frank, HM, CDS Steve Smith, HM, CCS Michelle Mena, Assist. HM, CCS</p>
Call to Order	Lorie called the meeting to order at 4:00 PM with a quorum of 5.
Approval of Minutes	The April minutes were reviewed and on motion by Bob, seconded by James, were unanimously approved.
Review of Present & Future Agenda Items	Due to several members having to leave early the sequence of the agenda was changed to allow the budgets and election to be held first.
Communications To/From Board	None
Executive Session	None
Budgets for 2013-2014	<p>The floor was turned over to Mark Dudeck who presented the budgets. He emphasized the uncertainties in revenue funding levels that are yet to be decided by the state and the counties. He also emphasized that salary levels had been set for the period by the legislature. Thus, for budget purposes, both revenues and salary schedules were carried forward at current levels for each school. At the bottom of each budget, Mark noted the effects of a 1% state budget change on the surplus. Donnie arrived.</p> <p>Mark presented the CDS budget that was largely unchanged from the budget</p>

	<p>presented in April. After discussion, Lori moved to approve the budget as presented. Briana seconded the motion, and it passed unanimously with Baker abstaining.</p> <p>Next, Mark presented the CCS budget that was again largely unchanged from the budget presented in April. After discussion, James moved to approve the budget as presented. Briana seconded the motion, and it passed unanimously with Baker abstaining.</p> <p>Finally, Mark presented the DAP budget that was again largely unchanged from the budget scaled for 150 students. Barbra discussed the growing enrollment and the apparent interest being shown now that the community could see work going on to renovate the Peabody building. While CDS and CCS enrollment patterns were quite stable, the unknowns attendant to a new, first-year school were discussed. Steve related his first-year pains at Whiteville, and Baker reminded the board of CDS's start with 53 students. Barbra commented on how there were some hard feelings towards the former tenants and that she was continually having to ensure prospects that there was no relationship whatsoever between Douglass Academy and the former tenant. After discussion, James moved to approve the budget as presented. Briana seconded the motion, and it passed unanimously with Baker abstaining.</p>
<p>Douglass Beginning Teacher Plan</p>	<p>Barbra reviewed the Douglass Beginning Teacher Plan that had been provided and emphasized that it was based on the plan used at CCS and CDS. Steve commented that they had used it for the last 3 or 4 years and did not anticipate that it needed any changes. On motion by Lori, seconded by Baker, the Board unanimously approved the plan without modification as presented.</p>
<p>Douglass Timeline</p>	<p>Mark reviewed the progress in the painting and touch-ups on the Peabody building and it was felt that there were no major items of concern that could not be completed in time for opening. The Certificate of Occupancy is good and all mold, lead, and asbestos inspections have been completed and addressed in the North building. With the remaining work to be completed in the North Building he estimated that another \$200,000 would be required. The board felt that the progress to date was quite dramatic and done with a high level of quality and workmanship. Bob suggested that the loan from CDS to Douglass be increased to \$400,000 to ensure that the remaining work on the North Building could be completed to a high degree of quality. Mark stressed that there was a large amount that covered remedying a problem around the edge of the roof at the parapets wall that extended over both wings and this would be included. Mark said that the South Building would entail a great deal more work internally. Bob made a motion to increase the loan from CDS to Douglass provided that the lease would be increased from 5 years to ten years at \$1 per year. Bruce said that was his intent and he would do so. He also said it was his intention to continue renewing the lease with the renewal of the charter each ten years but did not feel he could make a firm commitment at this early stage before the school had even opened. James seconded Bob's motion and the motion passed unanimously.</p> <p>With much of the repainting to be completed next week, Barbra was planning a press conference on-site. She already had PSA's running on radio, Juneteenth</p>

	<p>exhibits, newspaper ads, and brochure drop-offs completed. Participation at a number of other civic and community events was planned throughout the summer. She noted that in the 45 minutes before the meeting began, two families with 4 children had stopped in to get enrollment forms.</p>
Election of Officers	<p>The slate of all present Trustees and officers of President and Board Chair Donnie Norris, Treasurer Mark Dudeck, and Secretary Baker Mitchell was advanced. A copy of the bylaws had been provided, and they did not require the offices be members of the board, nor was there a position of Vice-chair. Briana moved to re-elect the current Trustees and the officers as slated. James seconded the motion and the motion carried unanimously.</p> <p>Donnie left the meeting.</p>
RBA President Report	<p>Baker discussed the current status of Senator Tillman's Senate Bill S337 and noted that the inclusion of a number of provisions were very fluid.</p> <p>He noted that South Brunswick was up for a full Council vote on July 1 to be granted an interview in Raleigh on July 17. Due to the late notification and the inability of most board members to change vacation plans, Jesse was videotaping brief responses to the issues raised in committee and would have these at the interview, if it was granted. Michelle Mena, a former district Principal for 9 years and currently Assistant Headmaster at CCS lives in the area and would be strongly considered to head this school up. She volunteered to be at the interview on July 17.</p> <p>Baker discussed some minor reorganizations of RBA with the formation of an Executive Committee to enhance overall communications and uniform decision making among the schools.</p> <p>He said the new buildings at CCS were all on schedule to be completed and occupied on or before their scheduled dates.</p> <p>Baker next presented the overall SAT10 scores for CCS and CDS, both of which showed continued advancement in percentile ranks nationally. CDS moved from 69th to 73rd, and CCS moved from 63rd to 66th percentile, nationally. Bob asked about prior performances and how the subjects broke down. Baker passed out the complete performance record of EOG and SAT tests for reading and math for each school since inception. The charts also had the annual audited surplus fund balance for each year for each school.</p>
Class Action Law Suit	<p>Greg discussed his firm's plans to file a class action law suit on behalf of parents and children who had not been treated fairly by the districts as required by the constitution. After discussion and questioning, he assured the board that such an action would not have any present or future impact to the two cases now pending the Court of Appeals against New Hanover and Brunswick districts.</p>
	<p>On motion by Bob, seconded by Briana, the board unanimously ratified the actions taken, with Baker abstaining.</p>
	<p>Lori adjourned the meeting at 5:50 PM.</p>