



EXCELLENCE WITHOUT EXCUSES

CHARTER DAY SCHOOL, INC.

April 26, 2018

To: All Students and Parents of the Schools managed by The Roger Bacon Academy

From: Charter Day School, Inc. Board of Trustees

Memo: Parent Student Handbook Amendment #0180426

Purpose (page 5):

Dress Code:

The School requires all students to wear a uniform to instill discipline and keep order so that student learning is not impeded. [The School has designed its dress code to reflect the standards of the community of parents who have chosen to send their children to the School. It has also made sure to do so in a way that actively promotes its educational mission and focus.](#) Use of uniforms also helps promote a sense of pride and of team spirit, as every student is a member of the academic team.

School Administrators (page 7):

[Laurie Benton](#)

[Headmaster](#)

[Charter Day School](#)

lbenton@rogerbacon.net

Carla Fisher

Headmaster

Douglass Academy

cfisher@rogerbacon.net

Michelle Mena

Headmaster

South Brunswick Charter School

mmena@rogerbacon.net

Steve Smith

[Lead Headmaster](#)

~~Charter Day School~~

Columbus Charter School

stevesmith@rogerbacon.net

~~Rachel Stroup~~

~~Assistant Headmaster~~

~~Charter Day School—Elementary School~~

~~rstroup@rogerbacon.net~~

~~Laurie Benton
Assistant Headmaster
Columbus Charter School – Elementary School
lbenton@rogerbacon.net~~

Dawn Ivey
Assistant Headmaster
Columbus Charter School – Middle School
divey@rogerbacon.net

Rosina Walton
Assistant Headmaster
Charter Day School – Middle School
rwalton@rogerbacon.net

Suspension, Exclusion, and Expulsion (page 15):

Suspension/Expulsion:

A student may be suspended or expelled from the school in accordance with Article 27 of Chapter 115C of the General Statutes if the rules continue to not be followed or if the student's conduct, as established by his or her teacher(s), proves to be disruptive or dangerous to other students and/or staff, recognizing the requirements of state and federal law concerning special needs students. Suspension may also occur if a student or parent(s) fails to adhere to the terms of the School Pledge or the rules and policies of the Parent/Student Handbook. Until the length of the suspension has been completed and/or the suspension or expulsion is excused by the Board of Trustees (see ~~Appeals~~ [Hearings](#)), the student will not be permitted to return to campus or participate in any off-campus school activities.

Appeals Hearings:

Appeals with regards to an exclusion, expulsion or long term suspension should be formally directed in writing to the Board of Trustees within three business days of the student's dismissal. The decision will remain in place until the Board has an opportunity to [hold the hearing](#). ~~meet and review the appeal.~~

Discipline (page 18):

Students will:

1. Strive to maintain high academic standards.
2. Respect the personal space, property, and privacy of others.
3. Be kind, courteous, and thoughtful.
4. Respect and keep our environment clean.
5. Complete all class assignments and submit when due.
6. Exhibit a spirit of scholarship and good sportsmanship.
- ~~6.7.~~ [Dress in the appropriate school uniform.](#)
- ~~7.8.~~ Exercise good manners at all times. This includes:
 - Not interrupting others or speaking out of turn.

- Raising one's hand to be called upon.
- Addressing all adults by their appropriate title (Mr., Mrs., Miss, Ms., Dr., etc).
- **Using polite responses frequently, such as: "Thank you", "Please", "Yes Ma'am/Sir", "No Ma'am/Sir", etc.**

Uniform Policy (page 29):

Students are required to dress in the appropriate school uniform. High standards of decency, cleanliness and conservative grooming are expected at all times. Specific uniform requirements including required footwear, types of clothing and colors can be found on the School's website and in the administrative offices. Additionally, if a child's clothing is torn, dirty or not properly fitted, parents will be asked to replace the uniform. The Administration believes that these dress guidelines serve the School's mission of providing a classical education by creating a traditional learning environment that promotes the values of the community of parents who have chosen to send their children to the School. ~~are reasonable. Additionally, if a child's clothing is torn, dirty or not properly fitted, parents will be asked to replace the uniform.~~ Please find the grooming standards and uniform requirements below: