

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, April 26, 2018, Douglass Academy, Wilmington, NC

Attendance	Trustees: Bob Spencer, Chair Chad Adams (phone) Ted Bodenschatz Colleen Combs Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Jesse Smith, Head of Quality Control, RBA Barbra Jones, New School Development, RBA
Call to Order	Bob called the meeting to order at 1:31pm with a quorum of 4 Trustees present.
Agenda Modification	None
Approval of Minutes	Chad moved, with Colleen's second, to approve the minutes of the February 15, 2018 meeting. The motion was unanimously approved.
RBA Reports	
CDS Inc. Enrollment Reports	Baker went over the latest enrollment reports for all schools.
2018-2019 Budgets	Mark presented the initial budgets for the 2018-2019 school year for all schools.
Board Actions	Mark presented the ANS grant writing contracts. Chad moved, with Ted's second, to approve the grant writing contracts. The motion was unanimously approved. Mark presented the ANS financial services contracts. Chad moved, with Ted's second, to approve the financial services contracts. The motion was unanimously approved. Mark presented the Procurement Plan for the School Nutrition Program for CCS and DAC. Chad moved, with Ted's second, to approve the procurement plan for both schools. The motion was unanimously approved. Jesse presented the amendments to the Parent Student Handbook for the dress code/uniforms and the student discipline. Chad moved, with Colleen's second, to

	<p>approve the amendments to the handbook. The motion was unanimously approved.</p> <p>Baker requested that we also amend the handbook to appoint a “Hearing Officer” to address any grievances at the schools. Baker recommended Steve Smith be the hearing officer for CDS, DAC and SBC with Laurie Benton at CCS. Ted moved, with Colleen’s second, to approve this amendment. The motion was unanimously approved.</p>
Closed Session	<p>Chad moved, with Colleen’s second, to enter into closed session at 3:03pm. The motion was unanimously approved. Legal matters were discussed regarding the ACLU lawsuit. The board returned to open session at 3:31pm.</p>
Old Business	<p>Mark gave an update on the need to purchase 3 new activity buses, 2 for CCS and 1 for CDS to help with student enrollment. The board agreed that the 3 buses should be added into the 2018-2019 school budgets.</p>
New Business	<p>Mark discussed the potential for the schools to invest their excess cash into CD’s to earn more interest income. The board agreed that we should proceed with this idea.</p>
Ratification of Actions Taken	<p>Melissa moved, with Ted’s second, to ratify all actions taken and disclosed to the board since the last regular meeting. The motion was unanimously approved.</p>
Adjournment	<p>Ted moved, with Colleen’s second, to adjourn the meeting at 3:46pm. The motion was unanimously approved.</p>