

Charter Day School



Charter Day School, Inc., Board of Trustees

Minutes of the Board Meeting

1:30 PM; Thursday, September 19, 2019, Charter Day School, Leland, NC

Attendance	Trustees: Bob Spencer, Chair Chad Adams Ted Bodenschatz Colleen Combs Melissa Gott Suzanne West Others: Mark Dudeck, Treasurer, CDS, Inc. Baker Mitchell, President, RBA Kelly Bowden, Office Manager, RBA Jesse Smith, Director of Quality Control
Call to Order	Bob called the meeting to order at 1:36pm with a quorum of 6 Trustees present.
Agenda Modification	N/A
Approval of Minutes	Ted moved, seconded by Melissa, to approve the minutes of the August 15, 2019 meeting. The motion was approved unanimously.
RBA Report	
CDS Inc. 2018-2019 EOG Test Scores vs Counties	Jesse discussed the EOG results for CDS, CCS, DAC, and SBC. An excel document was provided.
NC Budget Update	Mark stated the NC budget for payroll and student funding has not been published by the State.
Board Actions	
CDS Inc. Parent Engagement Policy (all schools)	Jesse presented the CDS Inc. Parent Engagement Policy for CDS, CCS, DAC and SBC. Handouts were distributed. Melissa moved, with Chad's second to approve the CDS Inc. Parent Engagement Policy with the stipulation that page 2 #2B & 1F be removed. The motion was unanimously approved.
October 24 th Board Meeting	Mark requested the October 24 th , 2019 Board meeting be moved to October 23 rd , 2019 due to a scheduling conflict with the school's auditors, Petway Mills & Pearson. Melissa moved, with Chad's second to approve the date of the October 2019 meeting. The motion was unanimously approved.

Closed Session	Melissa moved, with Chad’s second to go into a closed session at 2:49pm. Topics discussed include the ACLU Lawsuit and Public Relations strategies. The Board moved out of closed session at 3:29pm.
Old Business	Mark presented the Board with a request by Steve Smith to purchase a new bus to be shared by all four schools. Chad moved with Melissa’s second to approve a new yellow bus to be purchased out of CDS surplus funds. The motion was unanimously approved.
New Business	
CDS Inc. Swag items	Melissa suggested using a website to sell various items that represent CDS, CCS, DAC, SBC, and RBA. The RBA staff will investigate options and report back to the Board during the October meeting.
Board of Trustee Meeting notices	Melissa questioned how BOT meetings were publicized. Mark said the BOT meetings were posted on the websites, as well as posted at all four schools and RBA. Melissa suggested that in the future the Board might consider having an open comment portion in the meeting, varying the start time of the BOT meeting, and having Headmasters occasionally giving an update on their campuses.
Ratification of Actions Taken	Melissa moved with Chad’s second, to ratify all actions taken and disclosed to the Board since the last regular meeting. The motion was unanimously approved.
Adjournment	Melissa moved with Chad’s second to adjourn. The motion was unanimously approved. The meeting was adjourned at 4:30pm.