

Dear CDS Families,

The time has come to purchase your child's yearbook! This year, we are offering the sale of yearbooks online. Also being offered this year is the option to have your student's yearbook stamped with his/her name! You can purchase this year's book of memories online today by following a few easy steps.

\*We are currently accepting online orders only. In house orders will begin in January.\*

For questions, contact [emahoney@charterdayschool.org](mailto:emahoney@charterdayschool.org) or [jblack@charterdayschool.org](mailto:jblack@charterdayschool.org).

### **Step 1:**

Go to [www.yearbookordercenter.com](http://www.yearbookordercenter.com), enter the order number 10605, and click continue.

## Step 2:

Click on "Buy A Yearbook, Yearbook Packages, & other cool stuff"

**YEARBOOK ORDER CENTER**

HOME PRODUCT CATALOG eSHARE DIGITAL STUDIO YOUR CART

Welcome to the  
**Roger Bacon Academy**  
**LELAND, NC**  
Yearbook Order Center!

**BUY A YEARBOOK, YEARBOOK PACKAGES & other cool stuff**

**UPLOAD PHOTOS for the yearbook via eShare**  
[Watch Video](#)

Already in the process of editing a custom gift/online ad?  
[Click here to login and continue editing your custom gift/online ad.](#)

For ordering help, call The Order Center toll free at 866-287-3096 or email us at [yearbookordercenter@herffjones.com](mailto:yearbookordercenter@herffjones.com)  
For technical questions, call Technical Support toll free at 877-362-7750 or email us at [techadviser@herffjones.com](mailto:techadviser@herffjones.com)

**Roger Bacon Academy**  
10605-2014  
[start over](#)

## Step 3:

Adjust the quantity of yearbooks and name stamping you wish to purchase then click the "Continue to Order" button.



**YEARBOOK ORDER CENTER**

HOME PRODUCT CATALOG eSHARE DIGITAL STUDIO YOUR CART

Yearbook Options

**Yearbook Options**

Welcome

YEARBOOK	ONE-LINE NAME STAMP
<ul style="list-style-type: none"><li>Yearbook</li></ul> 	<ul style="list-style-type: none"><li>One-line Name Stamp</li></ul> 
PRICE: \$38.50 Quantity: <input type="text" value="0"/>	PRICE: \$5.50 Quantity: <input type="text" value="0"/>

**CONTINUE WITH ORDER**

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For technical questions, call Technical Support toll free at 877-362-7750 or email us at [techadviser@herffjones.com](mailto:techadviser@herffjones.com)

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[start over](#)

## Step 4:

Click the green "Click Here to Choose" button,

**YEARBOOK ORDER CENTER**

HOME PRODUCT CATALOG eSHARE DIGITAL STUDIO YOUR CART

### Who are these items/packages for?

Click on each item/package name below to display its contents and follow the instructions to assign a student name or business name to your order. The names provided will be used by the school for order tracking and distribution. When all items/packages are personalized (all items will be shaded green), click Continue to proceed to your shopping cart.

▼ Yearbook

- Yearbook

▼ Step 1: Associate package with student or business

Associate package with a student or business.

**CLICK HERE TO CHOOSE.**

Please complete all steps for all packages to continue.

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For technical questions, call Technical Support toll free at 877-362-7750 or email us at [techadviser@herffjones.com](mailto:techadviser@herffjones.com)

Enter your child's first and last name in the popup window and click "Search". Then make sure your student's information is correct in the dropdown box, and click the "Shop for Selected Student or Business" button.

Example:

Mahoney, Erin: 3 : 3A

If you cannot find your child's name, click the "That's OK, Click Here to Add New" button.

**Associate student or business with a product**

### Find a Student or Business

Enter the following information to search for a student or business. If your Student Name or Business is not found you can add it in the next step. This information is used to distribute your order to the right student or business when yearbooks arrive at the school!

Search for:  Student or  Business

First Name:  Last Name:  **SEARCH**

### Select existing student

If you are unable to determine from the list which is your student, please call the Yearbook Order Center toll free at 1-866-287-3096 and we will help you place your order. Our friendly operators are available to assist you Monday through Friday from 8 a.m. to 5 p.m. CST.

Last, First Middle : Grade : Group

▼

**SHOP FOR SELECTED STUDENT OR BUSINESS**

**CAN'T FIND STUDENT OR BUSINESS?**

**THAT'S OK, CLICK HERE TO ADD NEW**

## Step 5:

\*\*For anyone NOT purchasing the name stamp option, this step is not necessary; click "Continue" and skip to Step 6\*\*

Click the green "Click Here to Choose" button and follow step four again.

### Who are these items/packages for?

Click on each item/package name below to display its contents and follow the instructions to assign a student name or business name to your order. The names provided will be used by the school for order tracking and distribution. When all items/packages are personalized (all items will be shaded green), click Continue to proceed to your shopping cart.

▶ Yearbook (package complete)

▼ One-line Name Stamp

• One-line Name Stamp

▼ Step 1: Associate package with student or business

Associate package with a student or business.

**CLICK HERE TO CHOOSE.**

▶ Step 2: Personalize items

Please complete all steps for all packages to continue.

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For technical questions, call Technical Support toll free at 877-362-7750 or email us at [techadviser@herffjones.com](mailto:techadviser@herffjones.com)

Then type the personalization you would like printed on your yearbook, and click "Save Personalization".

### Who are these items/packages for?

Click on each item/package name below to display its contents and follow the instructions to assign a student name or business name to your order. The names provided will be used by the school for order tracking and distribution. When all items/packages are personalized (all items will be shaded green), click Continue to proceed to your shopping cart.

▶ Yearbook (package complete)

▼ One-line Name Stamp

• One-line Name Stamp

▶ Step 1: Associate package with student or business (step complete)

▼ Step 2: Personalize items

Fill in information for each item and click SAVE PERSONALIZATION. Completed item/package names are shaded green; incomplete are shaded red. When all items/packages are complete, click CONTINUE to open your shopping cart.

▼ CVR-NAME STAMP STD FOIL

Line One (max characters: 30):

**SAVE PERSONALIZATION**

Finally, click the "Continue" button.

### Who are these items/packages for?

Click on each item/package name below to display its contents and follow the instructions to assign a student name or business name to your order. The names provided will be used by the school for order tracking and distribution. When all items/packages are personalized (all items will be shaded green), click Continue to proceed to your shopping cart.

▶ Yearbook (package complete)

▶ One-line Name Stamp (package complete)

**CONTINUE**

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## Step 6:

Review your order, make any necessary changes, and click "Checkout"

# YEARBOOK ORDER CENTER

[HOME](#) [PRODUCT CATALOG](#) [eSHARE](#) [DIGITAL STUDIO](#) [YOUR CART](#)

## Your Cart

### Yearbook Packages and Ads

PACKAGE	DESCRIPTION	PRICE
<a href="#">DELETE</a>	<b>Yearbook</b> Yearbook <b>Ordered for:</b> Name: Grade:	<b>\$38.50</b>
<a href="#">DELETE</a>	<b>One-line Name Stamp</b> One-line Name Stamp <b>Ordered for:</b> Name: Grade:  <b>CVR-NAME STAMP STD FOIL Personalization Information</b> Line 1	<b>\$5.50</b>

**SUBTOTAL: \$44.00**

[CONTINUE SHOPPING](#)

[CHECKOUT](#)

Fill in the information needed and click "Order Review" to finalize your order!

\* Required Information

### Billing

**BILLING INFORMATION**

First Name\*  Last Name\*

Billing Address\*

City\*  State\*  Postal Code\*

Country\*

Phone\*  Email\*

**PAYMENT OPTIONS**

Payment Type\*

Credit Card Number\*

Expiration Date:\*

Security Code:\*

Name on Card\*

Your order is NOT placed when you click 'Order Review'.  
You will be able to submit your order on the next page.

**ORDER SUBTOTAL: \$44.00**

[CANCEL](#) [ORDER REVIEW](#)

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